





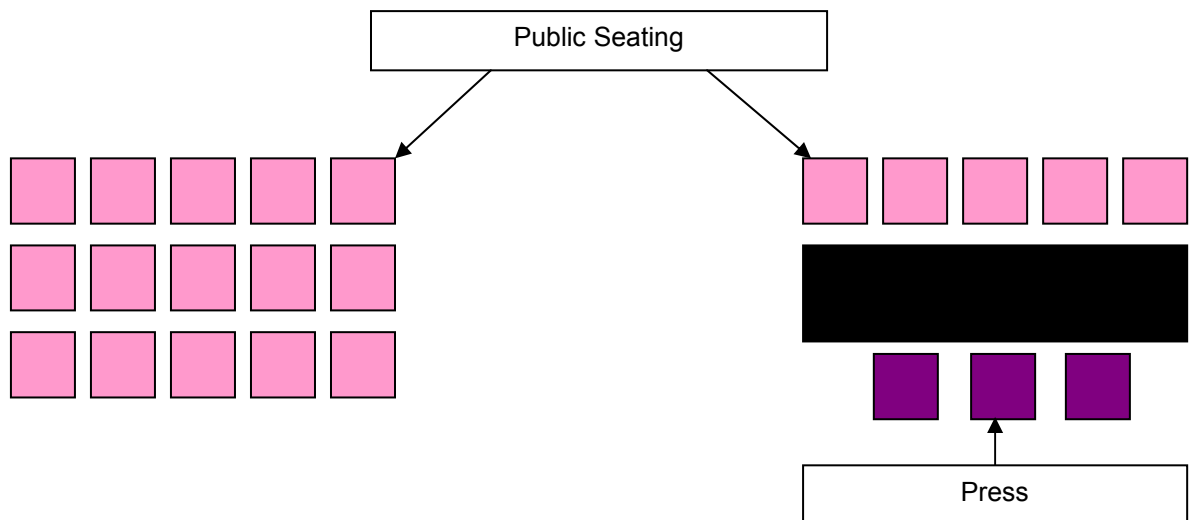
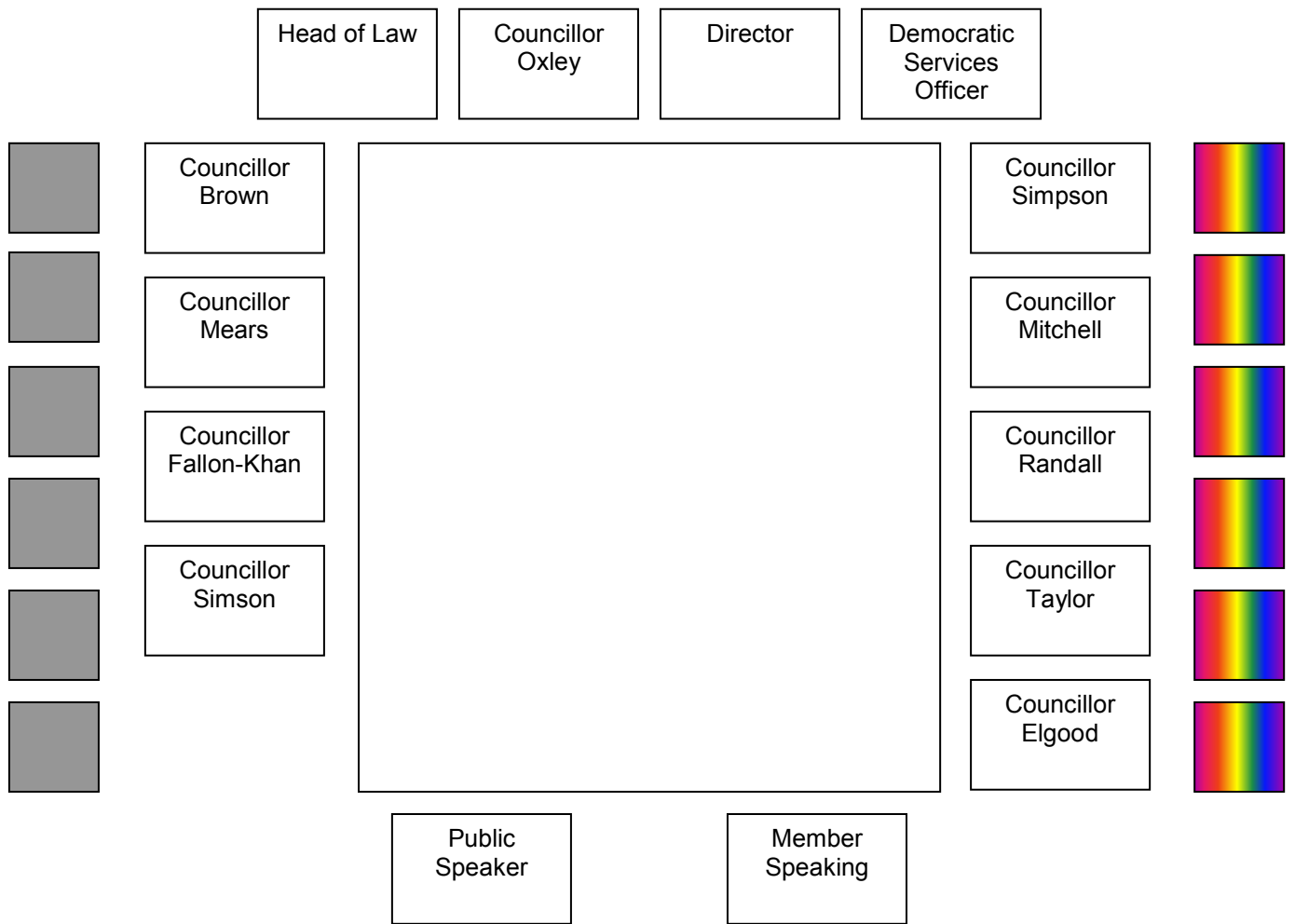
Brighton & Hove
City Council

Governance Committee

Title:	Governance Committee
Date:	9 March 2010
Time:	4.00pm
Venue	Council Chamber, Hove Town Hall
Members:	Councillors: Oxley (Chairman), Simpson, Brown, Elgood, Fallon-Khan, Mears, Mitchell, Randall, Simson and Taylor
Contact:	Tanya Massey Senior Democratic Services Officer 29-1227 tanya.massey@brighton-hove.gov.uk

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Democratic Services: Meeting Layout



AGENDA

69. PROCEDURAL BUSINESS

- (a) Declaration of Substitutes - Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.
- (b) Declarations of Interest by all Members present of any personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as prejudicial under the terms of the Code of Conduct.
- (c) Exclusion of Press and Public - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: Any item appearing in Part 2 of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

70. MINUTES OF THE PREVIOUS MEETING

1 - 8

Minutes of the meeting held on 12 January 2009 (copy attached).

71. CHAIRMAN'S COMMUNICATIONS

72. CALLOVER

NOTE: Public Questions, Written Questions from Councillors, Petitions, Deputations, Letters from Councillors and Notices of Motion will be reserved automatically.

73. PETITIONS

No petitions received by date of publication.

74. PUBLIC QUESTIONS

(The closing date for receipt of public questions is 12 noon on 2 March 2010)

No public questions received by date of publication.

GOVERNANCE COMMITTEE

75. DEPUTATIONS

(The closing date for receipt of deputations is 12 noon on 2 March 2010)

No deputations received by date of publication.

76. WRITTEN QUESTIONS, LETTERS AND NOTICES OF MOTION FROM COUNCILLORS

No written questions, letters or Notices of Motion were submitted by Councillors for the meeting.

77. WHISTLEBLOWING - PUBLIC CONCERN AT WORK

Presentation from Public Concern at Work.

78. INTERNAL AUDIT REVIEW OF WHISTLEBLOWING ARRANGEMENTS

Report of the Director of Finance & Resources (copy to follow).

Contact Officer: Ian Withers *Tel:* 29-1323

Ward Affected: All Wards

79. DIGNITY AND RESPECT AT WORK POLICY - PROGRESS UPDATE

Verbal update from the Assistant Director for Human Resources.

Contact Officer: Charlotte Thomas *Tel:* 29-1290

Ward Affected: All Wards

80. REVIEW OF MEMBERS' ALLOWANCES

9 - 70

(a) Report of the Director of Strategy & Governance (copy attached).

(b) Annual Report of the Independent Remuneration Panel (copy attached).

Contact Officer: Mark Wall *Tel:* 29-1006

Ward Affected: All Wards

81. E-PETITIONS

71 - 80

Report of the Director of Strategy & Governance (copy attached).

Contact Officer: Elizabeth Culbert *Tel:* 29-1515

Ward Affected: All Wards

82. UPDATE ON IMPLEMENTATION OF THE LOCAL DEMOCRACY, ECONOMIC DEVELOPMENT AND CONSTRUCTION ACT 2009

81 - 84

Report of the Director of Strategy & Governance (copy attached).

Contact Officer: Oliver Dixon *Tel:* 29-1512

Ward Affected: All Wards

GOVERNANCE COMMITTEE

- 83. COMMUNITY AND NEIGHBOURHOOD ENGAGEMENT** **85 - 106**
Report of the Director of Strategy & Governance (copy attached).
Contact Officer: Nicky Cambridge Tel: 29-6827
Ward Affected: All Wards
- 84. PROPOSALS FOR TRANSFORMING MEETINGS OF FULL COUNCIL** **107 - 120**
Report of the Director of Strategy & Governance (copy attached).
Contact Officer: Abraham Ghebre-Ghiorghis Tel: 29-1500
Ward Affected: All Wards
- 85. PROTOCOL FOR STATISTICAL ANALYSIS DURING FUTURE WARD NAME CHANGE CONSULTATION EXERCISES** **121 - 124**
Report of the Chief Executive (copy attached).
Contact Officer: Paul Holloway Tel: 29-2005
Ward Affected: All Wards
- 86. DESIGNATED POLLING STATIONS FOR 2010 GENERAL ELECTION** **125 - 128**
Report of the Chief Executive (copy attached).
Contact Officer: Paul Holloway Tel: 29-2005
Ward Affected: All Wards
- 87. CHILDREN'S SERVICES SECTION 75 PARTNERSHIP AGREEMENTS** **129 - 142**
Report of the Director of Children's Services (copy attached).
Contact Officer: Steve Barton Tel: 29-6105
Ward Affected: All Wards

Part Two

Page

- 88. PART TWO MINUTES OF THE PREVIOUS MEETING** **143 - 144**
Part Two Minutes of the meeting held on 12 January 2009 (copy circulated only).
- 89. EQUAL PAY UPDATE**
[Exempt categories 3 and 4]
Verbal update from the Assistant Director for Human Resources.
- 90. PART TWO ITEMS**
To consider whether or not any of the above items and the decisions thereon should remain exempt from disclosure to the press and public.

GOVERNANCE COMMITTEE

Draft Work Plan for the Governance Committee – 2010/2011

	Agenda Item	Lead Officer
	Meeting Tuesday 27 April 2010	
	Chairman's communications	
1	Counter Fraud Strategy - Update	Ian Withers
2	Code of Corporate Governance - Update	Ian Withers
3	Annual report on urgent decisions exempt from scrutiny	Mark Wall
4	New HR payroll system - update	Mark Green
5	Dignity and Respect at Work Policy	Charlotte Thomas/Liz Boswell
	Meeting Tuesday 6 July 2010	
	Chairman's communications	
1	Good Governance Review - progress on action plan	AGG
	Meeting Tuesday 21 September 2010	
	Chairman's communications	
1	Administrative Boundary Review – Saltdean	Oliver Dixon
	Future reports – dates to be decided	
1	Byelaws – detailed report following publication of regulations	Oliver Dixon

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Tanya Massey, (29-1227, email tanya.massey@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

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